

Course Directory Provider Dashboard: Reference Guide

The following lists the items displayed for each learning provider Dashboard on the Course Directory Provider Portal, together with explanatory description.

ITEM NAME	DESCRIPTION
Main Details	
UPIN	Provider UPIN.
UKPRN	Provider UK Provider Reference Number.
SU	Login name of provider superuser.
SU Email	Email of provider superuser.
SU Phone	Telephone number of provider superuser.
IO	Name of the provider's Information Officer.
RM	Name of the provider's Skills Funding Agency Relationship Manager.
RM Email	Email of Relationship Manager.
RM Phone	Telephone number of Relationship Manager.
Recent Activity	
Login	Date of most recent provider user login.
User	Name of most recent provider user.
Updated	Date of most recently updated opportunity or course.
Updater	User who made the most recent update.
Method	Method of most recent update (single file 'Bulk Upload' or manual updates 'Provider Portal').
Last BU	Date of most recent bulk upload.
# BU Attempts	Number of bulk uploads attempted.
# BU Success	Number of successful bulk uploads attempted (% of successful bulk upload attempts).
Provision	
Courses	Total number of live courses.
Opps	Total number of live opportunities.
Allocation	Estimated funding allocation.
Funding per Opp	Estimated funding allocation per opportunity.
Avg. Opps p/c	Average (mean) number of opportunities per course.
Distinct Titles	Number of courses that have unique course titles (% of courses that have unique course titles).
Distinct Aims	Number of courses that have unique learning aims (% of courses that have unique learning aims).
Distinct URLs	Number of courses that have unique web addresses (% courses that have unique web addresses).
Booking URLs	Number of courses that have a web address to book the course (% courses that have booking web addresses).
Distinct Booking URLs	Number of courses that have unique booking web addresses (% courses that have unique booking web addresses).
Specific Start Dates	Number of courses that have specific start dates (% courses that have specific start dates).
Specific Prices	Number of courses that have specific prices (% courses that have specific prices).

Quality Scoring	These measures contribute to the provider's automated quality score. Each measure is followed by a % value and quality rating*.
Summs.	% courses which have a summary longer than 200 characters.
Course URLs	% courses which have a web address.
Dist. Summs.	% courses which have a summary (longer than 200 characters) which is unique.
Future Starts	% opportunities with a start date in the future. (Opportunities with a start date description are considered to meet this requirement).
Aims	% courses which have a Skills Funding Agency-assigned learning aim.
Entry Reqs	% courses which have an entry requirement.
Audit Auto**	The aggregate automated quality rating at the point of the most recent manual audit by the Information Officer, followed by aggregate quality % score.
Curr Auto**	The current aggregate automated quality rating, followed by aggregate quality % score. This is calculated by weighting the above quality scoring measures and combining them into a single score (see below for the calculation).
Audit Man	The manual quality rating recorded by the Information Officer at the most recent audit.
Overall***	The overall quality rating, as a combination of aggregate automated and manual quality ratings at the point of the most recent manual audit by the Information Officer.
Pie charts	Please refer to data standards guide for more information about the following course and opportunity attributes
Study mode	Number of opportunities broken down by study mode.
Attendance Mode	Number of opportunities broken down by attendance mode.
Attendance Pattern	Number of opportunities broken down by attendance pattern.
Duration	Number of opportunities broken down by duration.
Qualification level	Number of courses broken down by qualification level.
Qualification type	Number of courses broken down by qualification type.

*Quality Ratings

Quality ratings are calculated for all quality score percentages according to the following formula:

Rating	% score
Poor	0-50
Average	51-70
Good	71-90
Very Good	91-100

**Aggregate Quality Scores

Aggregate quality scores (shown for **Audit Auto** and **Curr Auto** ratings) are calculated according to the following weightings:

Field Name	Metric	Metric as % of automated quality score
Summs	Percentage	20%
Dist Summs	Percentage	20%
Aims	Percentage	10%
Course URLs	Percentage	10%
Future Starts	Percentage	20%
Entry Reqs	Percentage	10%
Updated Score	Value derived from the date of most recent data update	10%

***Overall Quality Ratings

Overall quality ratings are calculated as a combination of automated aggregate quality ratings and manual quality ratings as follows:

		Aggregated Quality Rating			
		<i>Poor</i>	<i>Average</i>	<i>Good</i>	<i>Very Good</i>
Manual Quality Rating	<i>Poor</i>	POOR	POOR	AVERAGE	AVERAGE
	<i>Average</i>	AVERAGE	AVERAGE	AVERAGE	GOOD
	<i>Good</i>	AVERAGE	GOOD	GOOD	GOOD
	<i>Very Good</i>	GOOD	GOOD	VERY GOOD	VERY GOOD